



Town of Hanover

Police Department

Walter L. Sweeney

Chief of Police

129 Rockland Street / PO Box 214

Hanover, MA 02339-0214

Telephone: 781-826-3811

Fax: 781-826-7993

Request for Police Records

Records can be requested through the Prosecutor's Office Records Department, Monday through Friday from 8 AM to 4PM, excluding holidays. Please utilize this form to make records requests. The request form can be dropped off at the Hanover Police Station, faxed to (781) 826-7993 or emailed to records@hanover-ma.gov. **PLEASE BE SURE TO PROVIDE A CONTACT NUMBER.** Reports may be assessed for monetary value depending on the complexity of the request. The fee for Police Incident Reports and Motor Vehicle Crash Reports is (\$.05 per page) which may be waived subject to local policy. After request, records should be made available within 10 business days. All records requests will be subject to approval by the Prosecutor, Lieutenant or the Chief of Police.

Name of Requester: _____

Address: _____

Phone Number: () _____ - _____

Case Number (if known): _____

Incident Date: _____

Type of Incident: _____

Additional Comments: _____

Please provide email address to receive requested information by
email: _____

Signature: _____ Date of Request: _____

Please contact the Prosecutor's Office with any questions you may have. (781) 826-3812